

**BOARD OF DIRECTORS'
MEETING MINUTES
May 22, 2008**

Members Present:	Roland Coker	Dick Pierce
	Bob Engler	Dick Trail
	Linda Fitzsimmons	Dolores Walter
	Bonnie Fuerst	Dale Wright
	Marvin Harms	Jack Yant
	Jeanne Margritz	

Members Absent:	John Everson	Don Haws
	Amanda Powers	Robert Swanson

Others Present:	Ed Butler	Karen K Lueck
	Lois Butler	Rita Reicks
	Meredith Collins	Kris Wright
	Sherri Hansen	

CALL TO ORDER – At 10:00 a.m. President Pierce called the meeting to order.

PLEDGE OF ALLEGIANCE WAS RECITED. THE BRAND PROMISE WAS RECITED.

PRESIDENT PIERCE recognized our visitors, Lois Butler, Head Start Director, and Rita Reicks, a guest with Jeanne Margritz.

AGENDA APPROVAL – President Pierce noted the amendments to the agenda. It was decided that the item Certified Appraisal Bids did not need to be put on the agenda. It was deleted. **Dick Trail moved the Board approve the amended agenda reflecting this change. Bob Engler seconded the motion; motion carried unanimously by voice vote.**

APPROVAL OF APRIL MINUTES – There needs to be a change in the minutes changing improve to approve. **Marvin Harms moved the Board approve the April minutes with this correction. Linda Fitzsimmons seconded the motion; motion carried unanimously by voice vote.**

FINANCIAL REPORT – Kris provided credit card information along with the financial report to the Board for their review. Extra CSBG funds are available due to '07 carryover and a vacant case manager position. Possible uses of these funds might include purchasing new computers, replacing the agency server, ROMA training, and incentives that are approved. Kris reported on the programs that have year-ends. Kris also reported that a request for proposals for audit services had been sent out. **After discussion, Bonnie Fuerst moved the Board receive and place on file the financial report as presented. Bob Engler seconded the motion; motion carried unanimously by voice vote.**

ADMINISTRATOR'S REPORT – Karen reported that Kyla was in Chicago. Dick Pierce introduced his new grandson thru pictures and Dale Wright has a new great-grandson. Congratulations were given to the grandpas. Seven senator's aides accepted our luncheon invitation to learn more about Mid and Community Action. Dick Pierce and Mid staff will host the event Wednesday, May 28, at Billie's in Lincoln.

SPECIAL REPORTS

HEAD START REPORT by Linda Fitzsimmons – The new students have been approved for next year. Discussion incurred about the North Platte Head Start.

HEAD START UPDATE BY LOIS BUTLER: The plan has been submitted with the same funded enrollment as previous years, 426 children. Head Start has been flat-funded since 2003. Lois presented the Board with a handout showing the demographic make-up of the Head Start children. She also provided a handout showcasing the Head Start staff and their responsibilities. The staff is being cross-trained. With the new teaching credentials, Mid's Head Start is sitting very well. Money from grants is available to help staff become certified. Data will now be posted on the website. To look at the number of students holding their own, Mid's numbers look good. Lois handed out her newsletter and pointed out several success stories.

NORTH PLATTE SENIOR CENTER HOME-DELIVERED MEALS REPORT by Dolores Walter – In the month of May, 3,441 seniors were delivered their meals. The center now has eight new clients. The North Platte youth have been involved in many activities at the center.

NORTH PLATTE SENIOR CENTER REPORT by Roland Coker – Of the 1,209 cases of foodstuff received, 342 were served in house and 867 were handed out to the seniors. The Caring Hands at Home program from Gothenburg provides a monthly blood pressure clinic. The Golden Games for Seniors will be held at the City Recreation Center on June 19. There will be a full day of activities for all of our seniors.

MINDEN SENIOR CENTER REPORT by Jack Yant –The center received a new computer and Barb is training on it. The center will now have internet. Three seniors last month moved to assisted living. School To Work kids are done until next fall. The high school has a new program in which two girls will volunteer for the summer and will also teach computer. The coffee and card playing donations have currently reached \$10,600.

BY-LAW REVISION REPORT BY ED BUTLER -- Ed reviewed the changes necessary with the By-Laws. The revisions reported on are filed in the Board minutes book and will be presented as an agenda item next month.

ROMA/BOARD TRAINING by Sherri Hansen – Sherri presented the Board with the CSBG report. Each of the six National Goals was reviewed and the report was approved. The data collected in this report will be used in the new Strategic plan.

EXECUTIVE SESSION: Bonnie Fuerst moved the Board go into Executive Session. Bob Engler seconded the motion; the Board went into Executive Session at 12:05 p.m. Marvin Harms moved the Board come out of Executive Session. Bob Engler seconded the motion; the Board came out of Executive Session at 12:25 p.m.

A. UNFINISHED BUSINESS

B. ONGOING FUNDING APPLICATIONS/CONTRACTS

Head Start Continuation Grant Application – For program year, August 1, 2008 through July 31, 2009, they are requesting \$2,564,113 for their funded enrollment of 426 children. This will be the second year of a three-year application. **Bob Engler moved the Board approve the application. Marvin Harms seconded the motion; motion passed by unanimous voice vote.**

Corporation for National and Community Services Application – This application is for funding for the Retired & Senior Volunteer Program in the amount of \$29,644 for the first year of a three-year renewal. The amount of the In Kind/Match is \$12,705. **Bonnie Fuerst moved the Board approve the application. Linda Fitzsimmons seconded the motion; motion passed by unanimous voice vote.**

C. NEW BUSINESS

Head Start Training and Technical Assistance Application – This application is for \$16,036 to cover college coursework, books, mileage and Child Development Associate credential packets due to the new Head Start Reauthorization regulations. **Dick Trail moved the Board approve the application. Roland Coker seconded the motion; motion passed by unanimous voice vote.**

Head Start Flooring Purchase – Ratification of the Executive Committee’s decision to accept the bid from the Minden Lumber Company on the flooring of the Minden Head Start is needed from the Board. **Marvin Harms moved to ratify the Executive Committee’s decision to accept the flooring bid. Bob Engler seconded the motion; motion passed by unanimous voice vote.**

Nebraska Children and Families Foundation Mini-Grant Application – This application is in the amount of \$1,410 to purchase fatherhood materials for the Head Start Program. **Linda Fitzsimmons moved the Board approve the application. Jeanne Margritz seconded the motion; motion passed by unanimous voice vote.**

Nebraska Children and Families Foundation Mini-Grant Award – Head Start applied for \$1,410 to purchase fatherhood materials but received \$2,000. **Linda Fitzsimmons moved to accept the award. Dale Wright seconded the motion; motion passed by unanimous voice vote.**

Hastings United Way Awards

- a. **Homeless Prevention** –\$6,762 was requested and awarded.
- b. **Commodity Supplemental Food Program** –\$3,200 was requested and awarded.
- c. **Child Abuse and Resource Education** -- \$2,000 was requested and \$602.48 was received in allocations only. **Marvin Harms moved to accept the awards. Bob Engler seconded the motion; motion passed by unanimous voice vote.**

Emergency Food and Shelter Program Awards – Of the \$1,000.00 award for Buffalo County, \$293.00 is to be used by Mid for administrative services. **Dale Wright moved to accept the award. Jeanne Margritz seconded the motion; motion passed by unanimous voice vote.**

Letter of Agreement with Lois Dauel – This is an agreement with Lois Dauel to provide medical assessments, referrals and anticipatory guidance for the Well Child and Minority Health Clinics. **Bob Engler moved to approve the agreement. Jeanne Margritz seconded the motion; motion passed by unanimous voice vote.**

Target Grant Application – The C.A.R.E. program is applying for \$3,000 for Love and Logic Materials. **Bob Engler moved the Board approve the application. Jeanne Margritz seconded the motion; motion passed by unanimous voice vote.**

Maternal and Child Health Grant Application -- There is \$1 million available to apply

statewide for Fiscal Year 2009. This is a 3-year competitive grant from Nebraska Department of Health and Human Services, Nebraska Maternal and Child Health and the application is due July 1, 2008. **Linda Fitzsimmons moved the Board approve the application. Dick Trail seconded the motion; motion passed by unanimous voice vote. Bonnie Fuerst abstained.**

Mileage Reimbursement for Volunteers – Raising the mileage reimbursement rate from .44 to to the Federal rate for the North Platte Senior Center volunteers. **Roland Coker moved the Board approve the mileage adjustment. Marvin Harms seconded the motion; motion passed by unanimous voice vote.**

D. OTHER ISSUES/COMMENTS – Sherri handed out the volunteer sheets for the Board members to record their volunteer hours and turn back into her.

ADJOURNMENT -- With no further business, President Pierce adjourned the meeting. It was announced that the next Board of Directors' Meeting would be on June 19, 2008.

Respectfully Submitted,

Sherri Hanson for Kyla Martin
Recording Secretary

VERIFICATION

The forgoing minutes were amended/approved.